



Kids in the Village Early Learning Center

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Eagleville PA 19403
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www.kidsinthevillage.com

TO: Kids in the Village, Early Learning Center Families
DATE: June 2017
SUBJECT: Lunch Orders/Payment by Check Only

Please use the lunch order form on our website for your child's lunch.

- You can place up to 4 weeks of orders on each form. Write your child's name, class, and total payment enclosed. Be sure to include the "week of" dates on the form.
- Attach your payment to the form. Payment is **BY CHECK ONLY. NO CASH** will be accepted. You may prepay and keep a balance in your child's lunch account.
- Drop your order in the locked box labeled "Lunch Payments" in the office.
- It's helpful to receive lunch orders on a monthly basis, although a daily order can be placed when needed. Lunch forms must be deposited by 9:30 each morning.
- Our website will contain each month's menu.

An individual lunch account will be maintained for each child. You may prepay and keep a balance in your child's lunch account. Payments and charges will be reflected on your ledger on a weekly basis. Periodic notices will be sent to you indicating your child's account balance.

Thank you for your participation in and support of Kids in the Village, Early Learning Center lunch program.

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